



**Instructions – Part A:**

1. The Major Connections Certifier will complete this checklist;
2. The Major Connections Certifier must be in receipt of all relevant documentations as per the Unitywater Accreditation and Certification Manual;
3. The Major Connections Certifier is responsible for ensuring all required items are appropriately certified and included in the submission for the issue of the Certificate of Completion.

Unitywater Connection Application: _____	SP Plan: _____
Development Name / Street Name: _____	Total Number of Lots: _____ Stage: _____
Construction Certifier Name: _____	Phone No: _____

**Table 1 – (Part A) Certificate of Completion Checklist**

Item No:	Item Description	Compliant:			Supporting Comments	Unitywater Audit		
		Yes	No	NA		Yes	No	NA
<b>Fees</b>								
<i>Applicable Fees</i>	Correct Fees paid				Receipt No:			
<b>Provisional Certificate of Completion</b>								
<i>Provisional Certificate of Completion</i>	Has a Provisional Certificate of Completion been issued for this development?							
	Confirm Compliance to the Water Approval Condition Agreements							
<b>Survey Plan</b>								
<i>Survey Plan</i>	Survey Plan				Survey Plan No:			
	Confirm easements are required over water supply and or sewerage mains							
	All required easements are shown on the survey plan							
	Are there existing approved easements?							
	Confirm easement documents (Form 9) have been received, approved and returned by Unitywater's Property Section							
<b>Infrastructure Charges</b>								
<i>Infrastructure Charges</i>	Proof of payment of Infrastructure Charges				Receipt No:			
<b>Connection of Works</b>								
<i>Connect Works</i>	Proof of Payment for connection of the new works to Unitywater network by Unitywater				Receipt No:			
<b>Outstanding Charges</b>								
<i>Outstanding Charges</i>	Are there any applicable outstanding charges on the property?							
	Proof of payment of the outstanding charges				Receipt No:			

**Table 2 – (Part A) Compliance to Connection/Development Approval Conditions Not Relating to Works**

Condition No:	Condition Description	Compliant:			Supporting Details for Non-Compliance	Unitywater Audit		
		Yes	No	NA		Yes	No	NA
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

### Certification

The Registered Major Connections Certifier will certify the On Maintenance and Certificate of Completion Checklist as follows:

I, \_\_\_\_\_ from \_\_\_\_\_ on \_\_\_\_\_, certify that:  
*Name of Registered Certifier*                      *Accredited Entity*                      *Date*

- This On Maintenance and Certificate of Completion Checklist is a true and accurate record of the application for the issue of the Certificate of Completion assessment undertaken by myself;

Registered Connections Certifier Number: \_\_\_\_\_

Registered Connections Certifier Signature: \_\_\_\_\_

### Unitywater Compliance Audit:

#### Clearance for Issue of Certificate of Completion by Development Engineer / Officer:

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

#### Peer Review by Development Engineer / Officer:

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Instructions – Part B:**

1. The Major Connections Certifier will complete this checklist;
2. The Major Connections Certifier must be in receipt of all relevant documentations as per the Unitywater Accreditation and Certification Manual;
3. The Major Connections Certifier is responsible for ensuring all required items are appropriately certified and included in the submission for the issue of the Certificate of Completion.

Unitywater Connection Application: \_\_\_\_\_ SP Plan: \_\_\_\_\_  
 Development Name / Street Name: \_\_\_\_\_ Total Number of Lots: \_\_\_\_\_ Stage: \_\_\_\_\_  
 Construction Certifier Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

**Table 3 – (Part B) On-Maintenance Checklist**

Item No:	Item Description	Compliant:			Supporting Comments	Unitywater Audit		
		Yes	No	NA		Yes	No	NA
<b>On Maintenance Records</b>								
<i>On Maintenance Acceptance</i>	Certified On Maintenance Field Inspection Checklist							
	Certified Construction Inspection Record							
	Maintenance bond							
<i>As Constructed</i>	Confirmation of submission of as-constructed documentation to 'AKaP Drawing Review inbox							
	As-constructed drawings (ADAC format)							
	As-constructed drawings (pdf format)							
	ASCON Submission as per SEQ Code Appendix - B							
<i>Sewerage Inspections</i>	Certified CCTV Inspection Report							
	CCTV Inspection DVD							
	Sewer Vacuum Test Results							
	Manhole Vacuum Test Results							
	Trench Compaction Test Results							
	Rising Main Pressure Test Results							
<i>Water Supply Inspections</i>	Ovality Test Results							
	Certified Unitywater Subdivision Water Meter Installation Record							
	Acceptable Bacterial & Chlorination Certificates							
	Water Pressure Test Results							
	Water Quality Acceptance criteria in accordance with <b>Pr9032 Procedure for Managing Water Quality During Mains Commissioning</b>							
Completed <b>F10045 – Water Quality Mains Commissioning Form</b>								

**Table 4 – (Part B) Compliance to Connection/Development Approval Conditions Relating to Works**

Condition No:	Condition Description	Compliant:			Supporting Details for Non-Compliance	Unitywater Audit		
		Yes	No	NA		Yes	No	NA
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

**Certification:**

The assessing Registered Major Connections Certifier must complete the following certification prior to lodging the request for the issue of the Provisional Certificate of Completion.

**Certification**

The Registered Major Connections Certifier will certify the On Maintenance and Certificate of Completion Checklist as follows:

I, \_\_\_\_\_ from \_\_\_\_\_ on \_\_\_\_\_, **certify that:**  
Name of Registered Certifier Accredited Entity Date

1. This On Maintenance and Certificate of Completion Checklist is a true and accurate record of the application for the issue of the Certificate of Completion assessment undertaken by myself;

Registered Connections Certifier Number: \_\_\_\_\_

Registered Connections Certifier Signature: \_\_\_\_\_

**Unitywater Compliance Audit:**

**Clearance for Issue of Certificate of Completion by Development Engineer / Officer:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Peer Review by Development Engineer / Officer:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_