



A&C - Pre-Start Meeting Request Form

Accreditation and Certification

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Connection / Development Application Information:

Unitywater Connection Approval No: _____ Stage: _____
Council Development Approval No: MCU: _____
REC: _____ OPW: _____
Street Address: _____
Suburb: _____ Postcode: _____
Development Estate / Name if Applicable: _____
Real Property Description: Lot: _____ Plan: _____

Attendance Details:

Stakeholder Title	Name	Phone	Accreditation Number
Major Connections Certifier			
Construction Certifier			
Developer's Consulting Engineer			
Accredited Contractor			
Contractor's Supervisor			
Sub-Contractor (if relevant)			
Unitywater Auditor (if attending)			

Is the payment of portable long service leave levy applicable to this project?

No Yes (If yes, the Major Connections Certifier must have record of proof of payment before pre-start is scheduled)

Prior to Pre-Start Meeting Requirements:

Appendix B - Handover Deliverable Checklist as provided in the SEQ WS&S D&C Code has been Completed and submitted to Asset Knowledge and Performance.
 I have been issued CAD Drawing Number/s and CAD Drawing Template/s by Asset Knowledge and Performance. (AKaP)

Pre-Start meeting details: (The Major Connections Certifier must give Unitywater a minimum of 7 business days' notice).

Date: _____ Time: _____ am pm Location: _____

Signature:

Major Connections Certifier: _____ Date: _____
Major Connections Certifier Number: _____
Major Connections Certifier Signature: _____

Privacy statement: Unitywater is collecting your personal information for the purpose of providing the requested service. The collection of this information is authorised under the South East Queensland Water (Distribution and Retail Restructuring) Act 2009. Your information will not be given to any other person or agency unless required by law or we have your permission in writing.