



**Postal Address**  
PO Box 953  
Caboolture QLD 4510

**Unitywater Unit**  
Ph.: 1300 unity (1300 086 489)  
Fax: 07 5431 8288

**Internet**  
[www.unitywater.com](http://www.unitywater.com)  
[development.certification@unitywater.com](mailto:development.certification@unitywater.com)

**Note:** Application for **Certificate of Completion** requires the appropriate fee to be paid at time of application. The fee shall be in accordance with Unitywater's fees and charges – See: [www.unitywater.com](http://www.unitywater.com)

**Connection Application Details:**

Unitywater Connection Approval No: \_\_\_\_\_ Stage: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Development Estate / Name if Applicable: \_\_\_\_\_  
Real Property Description: \_\_\_\_\_ Lot: \_\_\_\_\_ Plan: \_\_\_\_\_

Has a provisional certificate of completion been issued previously:  Yes  No

**Certificate of Completion Requirements: (Tick appropriate box/es and submit supporting documents)**

**The following items must be included with the Certificate of Completion submission where applicable:**

N/A

- Copy of relevant council Plumbing Compliance Certificate (Compulsory for all multiple dwelling/tenancy development).
- Unitywater Sub Meters Audit Compliance approval letter (Compulsory for all multiple dwelling/tenancy development).
- Unitywater Private Works Quotation payment receipt (Compulsory where live connection of Network Works are applicable).
- Copy of signed Survey Plan – *(Do Not send originals)*.
- Completed unexecuted Form 9 Easement document/s – *(For further assistance email: [realestate@unitywater.com](mailto:realestate@unitywater.com))*.
- Receipt for payment of Infrastructure Charges. If no charges are payable, provide a copy of the Infrastructure Charges Notice confirming no charge is applicable.
- Copy of Unitywater My Account Statement, [www.unitywater.com](http://www.unitywater.com) confirming no outstanding debt exists on the property/ies. (Statement must not be older than 7 days from date of this application) (Applicable to all properties associated with the development that currently have a Unitywater account).
- Schedule of construction costs for maintenance bond calculation.
- Receipt for payment of maintenance bonds; OR
- Bank Guarantees for maintenance bonds.

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**New Survey Plan:**

Survey Plan Number: \_\_\_\_\_  
Plan of Lots (Lot Description): \_\_\_\_\_  
Cancelling Lot/s: \_\_\_\_\_  
Number of Proposed Lots: \_\_\_\_\_  
Unitywater Easement List (if applicable): \_\_\_\_\_

**Signature:**

Applicant: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**How to pay (Cash not accepted)**

**In Person:**

Please present in person at a Customer Service Centre: 8:30am to 5:00pm, Monday to Friday.

**Caboolture:** Ground floor, 33 King Street

**Maroochydore:** Ground Floor, 6-10 Maud Street

**Cheque:**

Please make cheque / money orders payable to Unitywater and mail to: **PO Box 953, Caboolture Qld 4510**

**Credit Card:**

Please complete your details below to make a credit card payment by Visa or MasterCard.

To ensure the security of your credit card, please do not provide your credit card number or any other card details on this form.\*

Instead, a member of our Unitywater team will call you as soon as possible after receiving this form to ask for your credit card number and process your payment over the phone.

Please provide your preferred business hours phone number below so we can call you, and, send this completed form to:

- email: [development.services@unitywater.com](mailto:development.services@unitywater.com)
- or post: **PO Box 953, Caboolture QLD 4510**

**Application Details:**

Application number: \_\_\_\_\_  
Development name / address: \_\_\_\_\_  
Contact name: \_\_\_\_\_  
Business hours contact number: \_\_\_\_\_  
Card holders name: \_\_\_\_\_  
Cardholder signature: \_\_\_\_\_  
Amount payable: \$ \_\_\_\_\_ Date: \_\_\_\_\_  
Receipt name: \_\_\_\_\_  
Receipt address: \_\_\_\_\_

*\* This also helps ensure compliance with the Payment Card Industry Data Security Standard*

**Privacy Statement** Unitywater is collecting your personal information for the purpose of providing the requested service. The collection of this information is authorised under the South East Queensland Water (Distribution and Retail Restructuring) Act 2009. Your information will not be given to any other person or agency unless required by law or we have your permission in writing.