



# A&C - Request for Provisional Certificate of Completion Form

Accreditation and Certification

**Postal Address**  
PO Box 953  
Caboolture QLD 4510

**Unitywater**  
Ph.: 1300 0 UNITY (1300 086 489)  
Fax: 07 5431 8288

**Internet**  
[www.unitywater.com](http://www.unitywater.com)  
[development.certification@unitywater.com](mailto:development.certification@unitywater.com)

**Note:** Request for **Provisional Certificate of Completion** requires the appropriate fee to be paid at time of making the request. The fee shall be in accordance with Unitywater's fees and charges – See [www.unitywater.com](http://www.unitywater.com).

### Connection Application Details:

Unitywater Connection Application No: \_\_\_\_\_ Stage: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Development Estate / Name if Applicable: \_\_\_\_\_  
Real Property Description: Lot: \_\_\_\_\_ Plan: \_\_\_\_\_

### Certifiers Details:

Major Connections Certifiers Details: \_\_\_\_\_  
Daytime contact number: \_\_\_\_\_  
Email: \_\_\_\_\_

### Provisional Certificate of Completion compulsory submission: (Tick appropriate box/es and submit supporting documents)

**The following items must be included with the Provisional Certificate of Completion submission:**

- Schedule of uncompleted works
- Receipt for payment of uncompleted works and maintenance bonds; OR
- Bank Guarantees for uncompleted works and maintenance bonds
- Two (2) original signed copies of Unitywater's Water Approval Condition Agreement
- Receipt for payment of Unitywater's infrastructure charges
- Receipt for payment of live works connections
- Copy of the signed survey plan – *(Do Not send originals)*

**The following items are to be included as required with the Provisional Certificate of Completion submission:**

- Completed unexecuted Form 9 Easement document/s – *(For further assistance email: [realestate@unitywater.com](mailto:realestate@unitywater.com))*
- Other related supporting documents; Please specify: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Survey Plan Details:**

Survey Plan Number: \_\_\_\_\_ Stage: \_\_\_\_\_

Plan of Lots (Lot Description): \_\_\_\_\_

Cancelling Lot/s: \_\_\_\_\_

Number of Proposed Lots: \_\_\_\_\_

Unitywater Easement List (if applicable): \_\_\_\_\_

**Signature:**

Major Connections Certifier: \_\_\_\_\_ Date: \_\_\_\_\_

Major Connections Certifier Number: \_\_\_\_\_

Major Connections Certifier Signature: \_\_\_\_\_

**How to pay (Cash not accepted)**

**In Person:**

Please present in person at a Customer Service Centre: 8:30am to 5:00pm, Monday to Friday.

**Caboolture:** Ground floor, 33 King Street

**Maroochydore:** Ground Floor, 6-10 Maud Street

**Cheque:**

Please make cheque / money orders payable to Unitywater and mail to: **PO Box 953, Caboolture Qld 4510**

**Credit Card:**

Please complete your details below to make a credit card payment by Visa or MasterCard.

To ensure the security of your credit card, please do not provide your credit card number or any other card details on this form.\*

Instead, a member of our Unitywater team will call you as soon as possible after receiving this form to ask for your credit card number and process your payment over the phone.

Please provide your preferred business hours phone number below so we can call you, and, send this completed form to:

- email: [development.services@unitywater.com](mailto:development.services@unitywater.com)
- or post: **PO Box 953, Caboolture QLD 4510**

**Application Details:**

Application number: \_\_\_\_\_

Development name / address: \_\_\_\_\_

Contact name: \_\_\_\_\_

Business hours contact number: \_\_\_\_\_

Card holders name: \_\_\_\_\_

Cardholder signature: \_\_\_\_\_

Amount payable: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Receipt name: \_\_\_\_\_

Receipt address: \_\_\_\_\_

\* This also helps ensure compliance with the Payment Card Industry Data Security Standard.  
 Please note a surcharge to cover the costs associated with credit card transactions could apply.  
 For further information please go to [www.unitywater.com/creditcard](http://www.unitywater.com/creditcard)