



A&C - Request for Provisional Certificate of Completion Form

Accreditation and Certification

Postal Address
PO Box 953
Caboolture QLD 4510

Unitywater
Ph.: 1300 0 UNITY (1300 086 489)
Fax: 07 5431 8288

Internet
www.unitywater.com
development.certification@unitywater.com

Note: Request for **Provisional Certificate of Completion** requires the appropriate fee to be paid at time of making the request. The fee shall be in accordance with Unitywater's fees and charges – See www.unitywater.com.

Connection Application Details:

Unitywater Connection Application No: _____ Stage: _____
Street Address: _____
Suburb: _____ Postcode: _____
Development Estate / Name if Applicable: _____
Real Property Description: Lot: _____ Plan: _____

Certifiers Details:

Major Connections Certifiers Details: _____
Daytime contact number: _____
Email: _____

Provisional Certificate of Completion compulsory submission: (Tick appropriate box/es and submit supporting documents)

The following items must be included with the Provisional Certificate of Completion submission:

- Schedule of uncompleted works
- Receipt for payment of uncompleted works and maintenance bonds; OR
- Bank Guarantees for uncompleted works and maintenance bonds
- Two (2) original signed copies of Unitywater's Water Approval Condition Agreement
- Receipt for payment of Unitywater's infrastructure charges
- Receipt for payment of live works connections
- Copy of the signed survey plan – *(Do Not send originals)*

The following items are to be included as required with the Provisional Certificate of Completion submission:

- Completed unexecuted Form 9 Easement document/s – *(For further assistance email: realestate@unitywater.com)*
- Other related supporting documents; Please specify: _____

Survey Plan Details:

Survey Plan Number: _____ Stage: _____
Plan of Lots (Lot Description): _____
Cancelling Lot/s: _____
Number of Proposed Lots: _____
Unitywater Easement List (if applicable): _____

Signature:

Major Connections Certifier: _____ Date: _____
Major Connections Certifier Number: _____
Major Connections Certifier Signature: _____

How to pay *(Cash not accepted)*

In Person:

Please present in person at a Customer Service Centre: 8:30am to 5:00pm, Monday to Friday.

Caboolture: Ground floor, 33 King Street

Maroochydore: Ground Floor, 6-10 Maud Street

Cheque:

Please make cheque / money orders payable to Unitywater and mail to: **PO Box 953, Caboolture Qld 4510**

Credit Card:

Please complete your details below to make a credit card payment by Visa or MasterCard.

To ensure the security of your credit card, please do not provide your credit card number or any other card details on this form.*

Instead, a member of our Unitywater team will call you as soon as possible after receiving this form to ask for your credit card number and process your payment over the phone.

Please provide your preferred business hours phone number below so we can call you, and, send this completed form to:

- email: development.services@unitywater.com
- or post: **PO Box 953, Caboolture QLD 4510**

Application Details:

Application number: _____
Development name / address: _____
Contact name: _____
Business hours contact number: _____
Card holders name: _____
Cardholder signature: _____
Amount payable: \$ _____ Date: _____
Receipt name: _____
Receipt address: _____

** This also helps ensure compliance with the Payment Card Industry Data Security Standard.
Please note a surcharge to cover the costs associated with credit card transactions could apply.
For further information please go to www.unitywater.com/creditcard*