

Position overview

Position title	Data Governance Specialist
Business unit	Enterprise Solution
Remuneration type	Total Rewards
Reports to	Data and Analytics Manager
Direct reports (role)	N/A
Locations(s) (Unitywater operates on Kabi Kabi, Jinibara and Turrbal country)	Flexible
Success profile	3.2 Data & Analytics Role Success Profile
Delegation level	Nil

Position purpose

As the Data Governance Specialist, you'll play an important role in helping Unitywater to reach its data enabled goals and compliance obligations. Through the implementation and maintenance of contemporary data governance frameworks in collaboration with technical and business teams and establishing and monitoring governance metrics and data quality KPIs.

The Data Governance Specialist is a business partner who understands Unitywaters strategic direction towards data driven performance culture and can collaborate to ensure data management enables business goals.

The role will be responsible for a wide range of data governance activities, working across all levels of the business to deliver value from strategy, policy through to execution in data management and governance.

Position accountabilities

Key functions of the role include:

- Design, implement and monitor a contemporary Data Governance Framework that is conducive with Unitywater's operational context and priorities.
- Define and enforce data governance standards, ensuring data quality, consistency, and accuracy throughout the data lifecycle.
- Develop data governance frameworks and guidelines, including data classification, data ownership, and data stewardship.
- Provide implementation guidance on data quality initiatives, including establishing data quality standards, conducting data profiling, and defining data quality rules and metrics.

- Support data security and privacy compliance by contributing to the design and implementation of appropriate access controls, data classification protocols, and data protection measures.
- Design data management processes, including data identification, metadata management, data lineage, and data cataloguing.
- Define data sharing and collaboration across teams and departments, ensuring data access, usability, and proper data sharing agreements.
- Provide expertise in the evaluation and implementation of data governance tools and technologies.
- Defines and implements ongoing data governance compliance monitoring including key metrics and reporting dashboard.
- Support the data governance committee by providing reporting and insights.
- Engage with communities of practice to ensure UW continues to employ contemporary practice.
- Provide guidance and mentoring to business users and stakeholders on data governance policies, procedures and systems.
- Provides ongoing training and support to Data Stewards.
- Stay updated on industry trends, standards, and regulatory requirements related to data governance and recommend appropriate changes to existing policies and practices.
- Support and role model the WH&S policies, procedures, and practices of Unitywater as amended from time to time.
- Participate in Unitywater safety audits and inspections to demonstrate visible safety leadership and participation.
- Such other relevant duties as required from time to time which would generally fall within the skill and knowledge requirements for this position.

Key relationships

Key working relationships internal and external to Unitywater are:

- Business Planning and Performance Team
- Technology and Digital Solutions team
- Data Architect and Modeller
- Privacy Specialist
- Technology vendors and partners
- Data Owners, Stewards and Custodians

Capability requirements

The requirements for the position are:

- Possession of a relevant qualification from a recognised tertiary institution and/or significant experience relevant to the role and capabilities.
- C Class Drivers License.

Within the context of the duties and accountabilities described above, the ideal applicant will be someone who has:

- Experience with leading, developing and executing the rollout of data governance within an organisation. In particular, experience in putting into practice concepts and processes defined by DAMA International's Data Management Body of Knowledge highly desirable.
- Knowledge of data related government regulatory requirements and emerging trends and issues.
- Microsoft Purview experience advantageous.
- High level interpersonal, communication and relationship building skills.
- Demonstrated ability to drive and influence outcomes across varied business areas.
- Demonstrated ability to manage and prioritize workload to meet deadlines.
- Strong business focus with the ability to work across technical and non-technical teams.
- Proficient in relevant data governance tools and applications.

One Unitywater Behaviours

The One Unitywater Behaviours define how we work together at Unitywater. They guide our everyday interactions, influence how we make decisions, drive us to achieve our strategy and help us to create our One Unitywater culture together.

Create the Future is about seeking to learn through new ideas and innovations, planning strategically, adapting to challenges and steering Unitywater towards a sustainable future.

Care Together is about fostering a culture of safety, collaboration, and customer-focused service. It's about creating a workplace where people feel valued, work inclusively and deliver outstanding outcomes for our customers.

Own It is about taking responsibility for our actions, being transparent and accountable, and striving for excellence in everything we do. It's about demonstrating integrity, welcoming feedback and ensuring we follow through on commitments.