

Position overview

Position title	Treatment Plant Assistant Operator
Business unit	Customer Delivery
Remuneration type	O&M Level 6-7
Reports to	Treatment Plant Coordinator
Direct reports (role)	Not Applicable
Locations(s) (Unitywater operates on Kabi Kabi, Jinibara and Turrbal country)	Varied
Success profile	1.3 Non-Trade Role Success Profile
Delegation level	Not Applicable

Position purpose

Supports the treatment plant operators to execute the operational tasks associated with a Unitywater sewage treatment plant or recycled water plant to ensure compliance with Unitywater's and legislative requirements.

Position accountabilities

Key functions of the role include:

- Supports the Sewage Treatment Plant Operator in the day-to-day operation and maintenance of the plant by providing key operational support.
- Aids with monitoring treatment plant processes and SCADA to maintain treatment standards, generate trends, and solve problems.
- Collects samples and conducts appropriate analyses.
- Aids the Operator with completing daily data and reporting logs including computerised spreadsheets.
- Undertakes general housekeeping and laboring activities to ensure the plant is kept operational, clean, and safe.
- Maintains ground and gardens, as appropriate.
- Actively participates in professional development, training, and job rotation opportunities that will assist in building the knowledge and skills required for the ongoing performance of the position. If funded/organised by Unitywater, attains sewage treatment qualifications in a timely manner (within two years). When appropriately trained and called upon, participates in after-hours operations.
- Actively participate in professional development and training activities that will assist in building the knowledge and skills required for the ongoing performance of the position.

- Report all potential and actual incidents promptly and use these incidents as learning experiences to improve safety in the workplace.
- Comply with Unitywater's safety management systems and tools.
- Act in a manner that demonstrates Unitywater's safety standards and expectations.
- Always think safety first and promote a culture of Zero Harm to continuously improve safety performance.
- Meet relevant ISO standard.
- Support and role model the WH&S policies, procedures, and practices of Unitywater as amended from time to time.
- Participate in Unitywater safety audits and inspections to demonstrate visible safety leadership and participation.
- Such other relevant duties as required from time to time which would generally fall within the skill and knowledge requirements for this position.

Key relationships

Key working relationships internal and external to Unitywater are:

- Customer Deliver Team;
- Mechanical & Electrical Team;
- Asset Knowledge and Performance Team (AKaP);
- Internal Support Functions including PCS.

Capability requirements

The requirements for the position are:

- Relevant industry qualifications such as a Certificate III in waste water treatment plant operation or equivalent or willing to attain.
- C Class Drivers License.

Within the context of the duties and accountabilities described above, the ideal applicant will be someone who has:

- An understanding of the principles of effective treatment plant operation meeting the required outputs of the Environmental Protection Act 1994.
- A practical and working knowledge with hardware, software, instrumentation, communications, and process control associated with sewage treatment and recycled water plants.
- An understanding of OH&S requirements, particularly risk assessments.
- Demonstrated ability in record keeping and document control using an Integrated Management System.
- Proven time management skills.
- The ability to interact with team members, customers and general public in a professional manner.

- The demonstrated ability to receive and comprehend work instructions and confidently articulate tasks to be undertaken.
- Demonstrated computer literacy with Microsoft Office Suite of programs.

After hours service

This role may be required to participate in after hours work and be part of an on call roster as the need may arise to ensure the continuity of service to Unitywater's customers.

One Unitywater Behaviours

The One Unitywater Behaviours define how we work together at Unitywater. They guide our everyday interactions, influence how we make decisions, drive us to achieve our strategy and help us to create our One Unitywater culture together.

Create the Future is about seeking to learn through new ideas and innovations, planning strategically, adapting to challenges and steering Unitywater towards a sustainable future.

Care Together is about fostering a culture of safety, collaboration, and customer-focused service. It's about creating a workplace where people feel valued, work inclusively and deliver outstanding outcomes for our customers.

Own It is about taking responsibility for our actions, being transparent and accountable, and striving for excellence in everything we do. It's about demonstrating integrity, welcoming feedback and ensuring we follow through on commitments.