

CHAIN OF CUSTODY DOCUMENTATION



CLIENT:
ADDRESS / OFFICE:
JOB/QUOTE/PURCHASE ORDER No:
PROJECT NAME:
SAMPLE SITE:
SAMPLE TYPE (Potable, effluent, creek etc):

Samples Relinquished By:
 Client / Samplers Name:
 Date and Time:
 PHONE:
EMAIL REPORT TO:

Laboratory Contact
 Phone: (07) 5431 8855
 e: labstaff@unitywater.com

SAMPLE INFORMATION (note: S = Soil, W=Water)					BOTTLE INFORMATION	
Lab ID	SAMPLE ID	MATRIX	DATE	Time	Codes (see below)	Total bottles
		W				
		W				
		W				
		W				
		W				
		W				
		W				
		W				
		W				
		W				

ANALYSIS REQUIRED															

Comments / Instructions:

Bottle Codes:
Unitywater bottles: P = Unpreserved plastic, ST = Bacteriological, BL = black opaque, DS/TS = Dissolved/Total sulphides
ALS bottles: AG = unpreserved (orange label), SP = sulphuric preserved (purple lable), NP = nitric preserved (red label), FP = Formaldehyde preserved (brown label), SH = Sodium hydroxide preserved (blue label), CS = Dust Deposition
SAS/QUU bottles: AG = amber glass; 200AG-HAA = 200mL amber glass ammonium chloride preserved; GJ = glass wide mouth; 40GV = 40mL glass vial; 1LBP = 1L opaque brown plastic Lugols preserved; DUST = 4L amber glass

Laboratory / Office Use Only					
RECEIVED BY:			Frozen <input type="checkbox"/>	SAMPLE CONDITION COMMENTS	
NCC Staff:	Date:	Chilled <input type="checkbox"/>			
Of: Unitywater	Time:	Room Temp <input type="checkbox"/>			
Sampling Officer Initial:	Date:	Warm <input type="checkbox"/>			
Of: Unitywater Laboratory	Time:	RECEIVED BY:		Lims No.	
Sampling Officer - transport:	Date:	Lab Staff Initial:		Date:	
Courier - transport:	Time:	Of: Unitywater Laboratory		Time:	