



F9296 - On Maintenance Inspection Request Form

Postal Address
PO Box 953
Caboolture QLD 4510

Unitywater
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Note: Application for **On-Maintenance Inspection** requires the appropriate fee to be paid at time of application. The fee shall be in accordance with Unitywater's [Fees and Charges](#).

Applicant to ensure that only (1) one Survey Plan is supplied per application.

Was your connection application made prior to 1 July 2016 (if yes this fee does not apply)? Yes

Connection/Development Application Information

Unitywater Connection Approval No: _____ Stage: _____

Council Development Approval No: _____ MCU: _____

REC: _____ OPW: _____

Street Address: _____

Suburb: _____ Postcode: _____

Development Estate / Name if Applicable: _____

Real Property Description: _____ Lot: _____ Plan: _____

Has a provisional certificate of completion been issued? Yes No

Applicant Details

Name/Company: _____

Site/Project Representative: _____

Postal address: _____

Daytime contact number: _____ Email: _____

On Maintenance Requirements (Mandatory) (As per SEQ WS&S D&C Code – Asset Information Specification - July 2013)

- RPEQ Certified As-Constructed Plan (.pdf & .dwg) attached
- RPEQ Certified Design Redline Mark-up (.pdf) attached
- RPEQ Engineer CCTV Certification Certificate attached
- Copy of Water/Sewer Easement Documents attached
- Surveyor's Existing Building/Services Certificate attached
- Private Works Water/Sewer connections paid. (Quote and Receipt attached)
Receipt No: _____ Private Works Quote Ref. PW ____ - _____
- Other supporting documents.
- As Constructed ADAC4 XML File attached
- Maintenance Bond Receipt attached
- RPEQ Engineer Construction Certification attached
- Copy of signed Survey Plan attached
- Completed Appendix B – Checklist of Final Handover Deliverables attached

Water Supply (Mandatory) Please complete all check boxes (use ✓ or NA) to certify that construction has been completed to SEQ / Unitywater Standards

- Hydrostatic Pressure Test Results attached
- F10045 – Water Quality Mains Commissioning Form Attached
- Other supporting documents. _____
- All test have been reviewed by a RPEQ Engineer and all non-conformances identified and reported
- Water Meter Installation details (.xlsx) attached

Sewer (Mandatory) Please complete all check boxes (use ✓ or NA) to certify that construction has been completed to SEQ / Unitywater Standards

- | | |
|---|---|
| <input type="checkbox"/> CCTV Conduit assessment Inspection reports attached | <input type="checkbox"/> Rising Main Pressure Test Certificate attached |
| <input type="checkbox"/> CCTV Inspection USB attached – (<i>not older than 2 months</i>) | <input type="checkbox"/> Trench Compaction Test Certificate attached |
| <input type="checkbox"/> Sewer Vacuum Test Certificate attached | <input type="checkbox"/> Sewer Ovality Test Certificate attached |
| <input type="checkbox"/> Access Chamber Vacuum test Certificate attached | |
| <input type="checkbox"/> All test / CCTV results have been reviewed by a RPEQ Engineer and all non-conformances identified and reported | |

Active Assets Please complete all check boxes (use ✓ or NA) to certify that construction has been completed to SEQ / Unitywater Standards

- Operation & Maintenance manuals where necessary
- Checklist of typical final handover deliverables (as per Appendix B – SEQ WS&S D&C Code)
- Active Asset Template

Construction Certificate

Please complete all check boxes (use ✓ or NA) to certify that construction has been completed to SEQ / Unitywater Standards. If evident that the items below have not been inspected previous to Unitywater Inspection, the On-Maintenance inspection will be cancelled and a re-inspection fee will be applicable. Please do not consider the list below to be a complete list to inspect.

General:

- Date of RPEQ Engineers inspection of the completed works. **Date:** _____

Sewer Reticulation Construction:

- All sewer manhole lids are approximately 75 mm above the finished surface level, or flush with pavement.
- All sewer lines have been flushed clean of silt and debris before CCTV was undertaken.
- All sewer house connection inspection openings (IO) have an orange conduit (single length, 2.0mx40mm) marking the invert level.
- Maintenance shaft riser lids are between 100 – 225 mm from the cover lid.
- Maintenance Hole Neck maximum 350 mm deep.

Water Reticulation Construction:

- Water hydrants are between 75 mm and 225mm below the finished surface level.
- Valve spindles are between 75 mm and 225 mm below the finished surface level.
- Hydrants and valves have corresponding delineators installed (SEQ-WAT-1300-1 & SEQ-WAT-1300-2).
- Water meter services are assessable and provided to each Lot (SEQ-WAT-1108-3).
- Water meters are within the meter box and totally clean of all silt mud and dust.
- Water brass kerb offset markers have been installed to hydrants, valves & main and conduit road crossings (SEQ-WAT-1300-1, SEQ-WAT-1108-1) (this requirement is not included in the Private Works quotation and must be undertaken by the developer)

Sewer Pump Station Construction:

- The station is fully powered and operational.
- An all-weather access road to the station has been provided.
- All site landscape works are complete.
- Operation and maintenance manuals have been provided electronically and in hard copy.
- Unitywater Asset Data Template has been provided electronically.

Preferred On-maintenance Inspection Details

(Applicant must give Unitywater a minimum of 7 business days' notice. Unitywater does not guarantee the preferred time and date will be accepted and will contact the Consulting Engineer to confirm inspection appointment details).

Date: _____ Time: _____

Signature: (I declare that all of the information provided is true and correct).

Applicant: _____ RPEQ No: _____ Date: _____

(IMPORTANT: It is unlawful to provide false or misleading information)

How to pay (Cash not accepted)

In Person:

Please present in person at a Customer Service Centre: 8:30am to 5:00pm, Monday to Friday.

Caboolture: Ground Floor, 33 King Street

Maroochydore: Ground Floor, 6-10 Maud Street

Cheque:

Please make cheque/money orders payable to Unitywater and mail to: **PO Box 953, Caboolture Qld 4510**

Credit Card:

Please complete your details below to make a credit card payment by Visa or MasterCard.

To ensure the security of your credit card, please do not provide your credit card number or any other card details on this form.*

Instead, a member of our Unitywater team will call you as soon as possible after receiving this Form to ask for your credit card number and process your payment over the phone.

Please provide your preferred daytime phone number below so we can call you and send this completed form to:

- email: development.services@unitywater.com
- or post: **PO Box 953, Caboolture QLD 4510**

Contact details for the person who will be providing the Credit Card details:

Contact Person's Name: _____

Contact Person's Phone Number: _____

Amount Payable: \$ _____

Name for Receipt: _____

Address for Receipt: _____

** This also helps ensure compliance with the Payment Card Industry Data Security Standard.*

Please note a surcharge to cover the costs associated with credit card transactions could apply. For further information please go to www.unitywater.com/credit-card-transactions

Privacy statement: Unitywater is collecting your personal information for the purpose of providing the requested service. The collection of this information is authorised under the South East Queensland Water (Distribution and Retail Restructuring) Act 2009. Your information will not be given to any other person or agency unless required by law or we have your permission in writing.