



Unitywater

ABN: 89 791 717 472

# F9297 - Request for Provisional Certificate of Completion Form

**Postal Address**

PO Box 953  
Caboolture QLD 4510

**Unitywater**

Ph.: 1300 0 UNITY (1300 086 489)

**Internet**

[www.unitywater.com](http://www.unitywater.com)  
[development.services@unitywater.com](mailto:development.services@unitywater.com)

**Note:** Application for **Provisional Certificate of Completion** requires the appropriate fee to be paid at time of application. The fee shall be in accordance with Unitywater's [Fees and Charges](#).  
Applicant to ensure that only (1) one Survey Plan is supplied per application. *(Unless prior agreement from Unitywater)*

**Connection / Development Application Information:**

Unitywater Connection Approval No: \_\_\_\_\_ Stage: \_\_\_\_\_  
Council Development Approval No:   MCU: \_\_\_\_\_  
REC: \_\_\_\_\_ OPW: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Development Estate / Name if Applicable: \_\_\_\_\_  
Real Property Description:           Lot: \_\_\_\_\_ Plan: \_\_\_\_\_

**Applicant details:**

Name/Company: \_\_\_\_\_  
Site/Project Representative: \_\_\_\_\_  
Postal address: \_\_\_\_\_  
Daytime contact number: \_\_\_\_\_  
Email: \_\_\_\_\_

**Provisional Certificate of Completion checklist (Mandatory):**

- Schedule of uncompleted works
- Provide receipt for payment of uncompleted works/maintenance bond
- Provide 2 signed Unitywater, Water Approval Condition Agreements. (Original documents in hard copy only – not emailed electronic versions)
- Provide receipt for payment of Unitywater's infrastructure charges
- Copy of signed survey plan – *(Do Not send originals – Only (1) one Survey Plan per Application unless prior agreement from Unitywater)*
- Completed unexecuted Form 9 Easement document/s – *(For further assistance email [realestate@unitywater.com](mailto:realestate@unitywater.com))*
- Other supporting documents; Please specify: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Survey Plan:

Survey Plan Number: \_\_\_\_\_ Stage: \_\_\_\_\_  
Plan of Lots (Lot Description): \_\_\_\_\_  
Cancelling Lot/s: \_\_\_\_\_  
Number of Proposed Lots - (including balance lots and parks): \_\_\_\_\_  
Unitywater Easement List (if applicable): \_\_\_\_\_

## Signature:

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### How to pay (Cash not accepted)

#### In Person:

Please present in person at a Customer Service  
Centre: 8:30am to 4:30pm, Monday to Friday.

**Caboolture:** Ground Floor, 33 King Street

**Maroochydore:** Ground Floor, 6-10 Maud Street

#### Cheque:

Please make cheque/money orders payable to Unitywater and mail to: **PO Box 953, Caboolture Qld 4510**

#### Credit Card:

Please complete your details below to make a credit card payment by Visa or MasterCard.

To ensure the security of your credit card, please do not provide your credit card number or any other card details on this form.\*

Instead, a member of our Unitywater team will call you as soon as possible after receiving this Form to ask for your credit card number and process your payment over the phone.

Please provide your preferred daytime phone number below so we can call you and send this completed form to:

- email: [development.services@unitywater.com](mailto:development.services@unitywater.com)
- or post: **PO Box 953, Caboolture QLD 4510**

### Contact details for the person who will be providing the Credit Card details:

Contact Person's Name: \_\_\_\_\_

Contact Person's Phone Number: \_\_\_\_\_

Amount Payable: \$ \_\_\_\_\_

Name for Receipt: \_\_\_\_\_

Address for Receipt: \_\_\_\_\_

*\* This also helps ensure compliance with the Payment Card Industry Data Security Standard.*

Please note a surcharge to cover the costs associated with credit card transactions could apply. For further information please go to [www.unitywater.com/credit-card-transactions](http://www.unitywater.com/credit-card-transactions)

### Privacy Statement

Unitywater is collecting your personal information for the purpose of providing the requested service. The collection of this information is authorised under the South-East Queensland Water (Distribution and Retail Restructuring) Act 2009. Your information will not be given to any other person or agency unless required by law or we have your permission in writing.