

**A&C - Non-Conformance Report**

 **Accreditation and Certification**

**Purpose:**

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| In accordance with section 3.3.15 of the Unitywater ‘UW’ Accreditation and Certification ‘A&C’ Manual, a Statement of Alternative Solutions ‘SoAS’ must not be used by Registered Certifiers to communicate any SEQ Code non-conformances identified during the construction phase.Therefore, the appropriate format in which the Registered Certifier must communicate construction non-conformances with the approved design or the SEQ Code is by means of a Non-Conformance Report ‘NCR’.An NCR shall be created for any non-conformances identified during the construction phase and must be sufficiently detailed to ensure the UW Auditor is able to fully understand the non-conforming items and the justification. UW must be notified of the works in the form of an amendment to the approval or a variation as per section 3.7.1 of the UW A&C Manual.An NCR regarding the approved design or the SEQ Code must be approved by an RPEQ Engineer only. |

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| **Application Details** |

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| NCR Date: | [dd/mm/yyyy] |
| RPEQ Name:  | [Full Name]  |
| RPEQ No.: | [Number] |
| Street Address: | [Street Address], [Suburb], [Post Code] |
| Estate Name: *(Where Applicable)* | [Estate Name or N/A]  |
| Stage Number: *(Where Applicable)* | [Stage Number or N/A] |

[RPEQ Engineer to number and give short title to each non-conforming item / justification. For documentation of additional Items, copy table and populate as required.]

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| **Description of Non-Conforming Items** | **Determination** |
| ***Item 1******Example Only - delete prior to submission*** *(Explain in detail what the non-conformance is?**E.g. A number of sewer invert levels have been found to be outside**of vertical +10mm, -50mm tolerance. The below values are**difference from the tolerance (m):**- G53 – BR1/51; DSIL: +0.032**- G54 – E1/54; DSIL: +0.038**- MS1/57 – E2/57; DSIL: -0.076**- G56 – E1/58; DSIL: +0.027**- MS/1 - 59-E2/59; DSIL: -0.170**- G58 - BR1/62; DSIL: +0.021**- G59 - MS1/63; USIL: -0.067, DSIL: -0.071**- MS1/63 - E2/63; USIL: -0.071, DSIL: -0.085**- G60 - BR1/65; DSIL: +0.030* | ***Example Only - delete prior to submission*** *(Explain in detail what the corrective actions are?**E.g. All line grades, excluding the lines listed in the**table row left, are within tolerance to the design**and maintain appropriate fall through the**structures. Clearances between sewer line and**services above are also maintained. These**invert level differences are considered a minor**non-conformance and will have minimal impact**on the network. Propose to accept “as is”.* |
|  | **Unitywater Use Only:****Satisfactory (Yes/No):** **Comments:** |

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| **Description of Non-Conforming Items** | **Determination** |
| ***Item 2******Example Only - delete prior to submission*** *(Explain in detail what the non-conformance is?**E.g. A number of sewer invert levels have been found to be outside**of vertical +10mm, -50mm tolerance. The below values are**difference from the tolerance (m):**- G53 – BR1/51; DSIL: +0.032**- G54 – E1/54; DSIL: +0.038**- MS1/57 – E2/57; DSIL: -0.076**- G56 – E1/58; DSIL: +0.027**- MS/1 - 59-E2/59; DSIL: -0.170**- G58 - BR1/62; DSIL: +0.021**- G59 - MS1/63; USIL: -0.067, DSIL: -0.071**- MS1/63 - E2/63; USIL: -0.071, DSIL: -0.085**- G60 - BR1/65; DSIL: +0.030* | ***Example Only - delete prior to submission*** *(Explain in detail what the corrective actions are?**E.g. All line grades, excluding the lines listed in the**table row left, are within tolerance to the design**and maintain appropriate fall through the**structures. Clearances between sewer line and**services above are also maintained. These**invert level differences are considered a minor**non-conformance and will have minimal impact**on the network. Propose to accept “as is”.* |
|  | **Unitywater Use Only:****Satisfactory (Yes/No):** **Comments:** |