



Assessment criteria

Healthy and thriving community grants program

Assessment process and criteria

- Once an application is deemed eligible, it is scored against the Assessment Criteria outlined below.
- Applicants are encouraged to carefully consider this Assessment Criteria and the weighting applied to each criterion.
- Meeting all the Assessment Criteria does not automatically guarantee grant funding.
- Applications with the highest **Total Score (see below)** will then be shortlisted and reviewed by the Community Grants Selection Committee to determine the final successful grant recipients.
- All applicants will be notified by email of the assessment decision.
- Unitywater reserves the right to award grants at its sole discretion.

See the Assessment Criteria and Scoring Calculation on the following pages:

Assessment Criteria	Scoring	Weighting
Relevance The extent to which the Initiative's objectives and design respond to identified needs and priorities.		20%
<input checked="" type="checkbox"/> Initiative is closely aligned with AT LEAST ONE of the grant categories (strategic priorities)	/50	
<input checked="" type="checkbox"/> Initiative is well-defined and easy to understand	/30	
<input checked="" type="checkbox"/> Evidence or research that the Initiative responds to an identified need or gap (e.g. research)	/10	
<input checked="" type="checkbox"/> Evidence of wider community or stakeholder support (e.g. testimonials, letters of support, etc)	/10	
Score out of 100	/100	
Effectiveness The extent to which the Initiative is expected to achieve its goal/objectives and its results.		20%
<input checked="" type="checkbox"/> Goals are well defined, measurable and achievable	/30	
<input checked="" type="checkbox"/> Approach is well designed to meet the desired goals/objectives e.g. it is realistic, well thought out, has a documented project plan	/30	
<input checked="" type="checkbox"/> Staff have skills and experience to deliver the Initiative	/20	
<input checked="" type="checkbox"/> Organisation has experience delivering similar Initiatives	/10	
<input checked="" type="checkbox"/> Organisation has other tools and resources (in addition to funding) necessary to successfully deliver the Initiative.	/10	
Score out of 100	/100	
Impact The extent to which the Initiative is expected to generate significant impact/benefits and higher-level effects.		40%
<input checked="" type="checkbox"/> Impacts have depth – benefits make a real, positive difference or have deep impact on people's lives / on the environment	/30	
<input checked="" type="checkbox"/> Impacts have breadth – benefits reach a large number of people/communities/environments	/30	
<input checked="" type="checkbox"/> Initiative will foster relationships, connections and/ or collaboration with other groups or organisations	/20	
<input checked="" type="checkbox"/> Initiative/benefits cover more than one council area	/10	
<input checked="" type="checkbox"/> Organisation has channels and opportunities to promote the Initiative and Unitywater's support	/10	
Score out of 100	/100	
Efficiency The extent to which the Initiative is likely to deliver results in an economic and timely way.		10%
<input checked="" type="checkbox"/> Has a well-developed, realistic budget and resources to meet project needs	/30	

Assessment Criteria	Scoring	Weighting
<input checked="" type="checkbox"/> Has realistic delivery timelines	/30	
<input checked="" type="checkbox"/> Has demonstrated environmentally responsible delivery or practices	/20	
<input checked="" type="checkbox"/> Has a documented project plan	/10	
<input checked="" type="checkbox"/> Has a documented risk and safety plan	/10	
Score out of 100	/100	
Sustainability The extent to which the benefits of the Initiative will continue or are likely to continue.		10%
<input checked="" type="checkbox"/> Evidence that the Initiative and/or benefits will continue once the funding period has ended	/40	
<input checked="" type="checkbox"/> Evidence of future funding and resourcing plans	/25	
<input checked="" type="checkbox"/> Evidence of long-term community connections and relationships	/25	
<input checked="" type="checkbox"/> Builds on or enhances an existing, successful program that has been operating for some time	/10	
Score out of 100	/100	

Scoring Calculation

Weighted Scores for each criterion = **Score out of 100** multiplied by **Weighting %** divided by 100 (see example below). Weighted Scores are then added together to give the **Total Score**.

Criteria	Score out of 100 (example)	Weighting %	Weighted scores (example)
Relevance	60	20	12
Effectiveness	80	20	16
Impact	80	40	32
Efficiency	40	10	4
Sustainability	20	10	2
Total Score	= 100%		66