# Assessment criteria

Healthy and Thriving Community Grants program

# Assessment process and criteria

- Once an application is deemed eligible, it is scored against the Assessment Criteria outlined below.
- Applicants are encouraged to carefully consider this Assessment Criteria and the weighting applied to each criterion.
- Meeting all the Assessment Criteria does not automatically guarantee grant funding.
- Applications with the highest Total Score (see below) will then be shortlisted and reviewed by the Community Grants Selection Committee to determine the final successful grant recipients.
- All applicants will be notified by email of the assessment decision.
- Unitywater reserves the right to award grants at its sole discretion.

See the Assessment Criteria and Scoring Calculation on the following pages:

| Assessment Criteria | Scoring | Weighting |
|---|---|---|
| **Relevance** <br> The extent to which the Initiative's goals/objectives and approach align with the community's needs and priorities that have been identified. | | 20% |
| ☑ Initiative is well-defined and easy to understand <br> (the application clearly explains the problem or opportunity being addressed, outlines the planned activities and makes it easy to see what the final outcome will be) | /60 | |
| ☑ Evidence or research that the Initiative addresses a real need or gap (e.g. research) | /20 | |
| ☑ Evidence of wider community or stakeholder support (e.g. testimonials, letters of support etc) | /20 | |
| Score out of 100 | /100 | |
| **Effectiveness** <br> The extent to which the Initiative is expected to achieve its goal/objectives and deliver meaningful benefits for the community | | 20% |
| ☑ Goals/objectives are well defined <br> (SMART goals – specific, measurable, attainable, relevant, time-bound) | /60 | |
| ☑ Staff have skills and experience to deliver the Initiative | /20 | |
| ☑ Organisation has experience delivering similar Initiatives | /10 | |
| ☑ Organisation has other tools and resources (in addition to funding) necessary to successfully deliver the Initiative. | /10 | |
| Score out of 100 | /100 | |
| **Impact** <br> The extent to which the Initiative is expected to generate significant impact/benefits and broader, longer-term positive effects. | | 40% |
| ☑ Impacts have depth – benefits make a real, positive difference or have deep impact on people's lives / on the environment | /30 | |
| ☑ Impacts have breadth – benefits reach a large number of people/communities/environments | /30 | |
| ☑ Initiative will foster relationships, connections and/ or collaboration with other groups or organisations | /20 | |
| ☑ Organisation has channels and opportunities to promote the Initiative and Unitywater's support | /20 | |
| Score out of 100 | /100 | |
| **Efficiency** <br> The extent to which the Initiative is likely to deliver results in an economic and timely way. | | 10% |
| ☑ Has a well-developed and realistic budget, documented quotes and resources to meet project needs | /30 | |
| ☑ Approach is well designed to meet the desired goals/objectives e.g. it is realistic, well thought out, has a documented project plan | /30 | |

| Assessment Criteria | Scoring | Weighting |
|---|---|---|
| ☑ Has realistic delivery timelines | /20 | |
| ☑ Has demonstrated environmentally responsible delivery or practices | /15 | |
| ☑ Has a documented risk and safety plan | /5 | |
| Score out of 100 | /100 | |
| **Sustainability** <br> The extent to which the benefits of the Initiative will continue or are likely to continue. | | 10% |
| ☑ Evidence that the Initiative and/or benefits will continue once the funding period has ended | /45 | |
| ☑ Evidence of long-term community connections and relationships (also employing local businesses and local consultants) | /30 | |
| ☑ Builds on or enhances an existing, successful program that has been operating for some time | /15 | |
| ☑ Evidence of future funding and resourcing plans | /10 | |
| Score out of 100 | /100 | |

## Scoring Calculation

Weighted Scores for each criterion = Score out of 100 multiplied by Weighting % divided by 100 (see example below). Weighted Scores are then added together to give the Total Score.

| Criteria | Score out of 100 (example) | Weighting % | Weighted scores (example) |
|---|---|---|---|
| Relevance | 60 | 20 | 12 |
| Effectiveness | 80 | 20 | 16 |
| Impact | 80 | 40 | 32 |
| Efficiency | 40 | 10 | 4 |
| Sustainability | 20 | 10 | 2 |
| Total Score | | = 100% | 66 |